

Judicial Tools/E-Bench Business Goals and Capabilities Scope Document

Definition

Judicial Tools/eBench would be used to create a digital workbench of tasks, tools and resources necessary for judges and judicial staff to resolve cases in a quick and efficient manner.

What it includes.

1. Maintain data of interest to the judge and other court staff that may not be of interest to the clerk
 - 1.1. Aggregate multiple sources of data providing judicial officers a seamless interface into disparate systems.
2. Ability for user to construct their own dashboard of relevant information for a one-stop-shop of tasks and resources for the judge and judicial officers.
3. Provide role-based access to the Court's Information and Services
 - 3.1. Ability for user to easily access information in order to:
 - 3.1.1. Prepare dockets
 - 3.1.2. Access relevant information to conduct proceedings
 - 3.1.3. View, Generate, Finalize, Sign, File and Print Documents
 - 3.1.4. Enter and View Judicial Notes and markup and provide appropriate security for those notes and markup.
 - 3.1.5. Store case-related documents that are not part of the official records.
4. Research and writing
 - 4.1. Provide access to general, job-related documentation such as local rules, law books, policies and procedures enabling full-text search and personalized notes and bookmarking
 - 4.2. Provide ability to perform full-text search across all document in all cases
 - 4.3. Provide ability to cut and paste text from one document into another document
 - 4.4. Provide the option to assemble legal research modules, email modules, calculators, jury systems, etc. and plug into the dashboard
5. Security and administration
 - 5.1. Ability to provide and monitor secured user access to court data and documents based on role of the user
6. May include the ability to view reports and other general information about a judicial officer's workload (e.g., case inventory now and over time, cases under submission, average time to disposition, ...)

What it does not include:

The eBench component may employ many related components to provide a judicial officer or their staff important capabilities Table 1, below identifies capabilities that may be available through the ODR component but are optimally provided another court enterprise component. It lists those capabilities provided by the related component. It notes whether the external capability is:

- Required: Fundamental to the operation of this component.
- Expected: Commonly provided by an external component to support a more robust solution.

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- Optional: May be provided by an external component but may often be provided internally. Alternatively, the capability may not be provided at all.

Table 1 - Externally Provided Capabilities

Capability	Component	Required / Expected / Optional
View court case information	01-Case Manager	Required
View participant information	02-Case Participant Manager	Required
View case calendar	04-Scheduling Calendaring	Expected
Update case schedule	04-Scheduling Calendaring	Optional
View document images	05-Document Content Management	Expected
File documents	05-Document Content Management 07- Electronic Filing Manager	Optional
Obtain proposed orders and other filings	07-Electronic Filing Manager	Optional
Distribute judicial correspondence to case parties	07-Electronic Filing Manager	Optional
Prepare judicial documents	Word processing software	Expected
Generation of standardized judicial documents	29-Court Form Document Generation	Optional
Authenticate the user and determine user authority to access application functions	23-Identity Management	Expected
View evidence and exhibits	11-Evidence and Exhibit Management	Expected
Search internal and external information repositories	20-Search Engine	Optional

Applicable standards and documents

- Standards
 - [NIEM Standards](#)
 - [ECF](#)
- Best Practices
- Reference Documents
 - [Introduction to the Application Component Model](#)
 - [Court Technology Standards Application Component Model](#)
 - [Implementing Judicial Tools, Version 1.0](#)
 - [Making the Case for Judicial Tools, Version 1.0](#)