



Position Available  
**Winter/Spring 2024 Intern to  
Justice Kyra Harris-Bolden**  
Michigan Supreme Court

The Michigan Supreme Court is currently seeking qualified applicants for the position of Intern Clerk to Justice Kyra Harris-Bolden. The internship will require 10 to 16 hours per week and will begin in January 2024 and last through May 2024. Some in-person availability is preferred.

The position includes oversight by and interaction with the Justice, and primary responsibilities performed under the supervision of a judicial clerk include, but are not limited to:

- Review applications for leave to appeal and cases scheduled for conference consideration. As necessary, prepare summaries and recommendations for the Justice;
- Confer with the Justice on pending matters such as applications for leave to appeal, conference items, opinions, and orders;
- Review and analyze administrative agenda items;
- Prepare memoranda in advance of oral argument, including reviewing the case record, conducting legal research, summarizing important facts and arguments, and providing a recommendation on disposition;
- Performing other discrete legal research projects as available.

**EDUCATION AND EXPERIENCE:** Current Juris Doctor (JD) candidate from an accredited law school. Experience in legal research and writing preferred.

**LOCATION:** Hall of Justice in Lansing, Michigan.

**TO APPLY:** Please send your cover letter, résumé, transcripts (unofficial is acceptable), two letters of recommendation, and one writing sample in either Microsoft Word® or Adobe Acrobat® to [jobapps@courts.mi.gov](mailto:jobapps@courts.mi.gov). Please include "Winter/Spring Internship-Justice Kyra Harris-Bolden" in the subject line.

**POSTING DEADLINE:**

**Open Until Filled**

**The first review of applicants will begin on October 7, 2023**

AN EQUAL OPPORTUNITY EMPLOYER