



County ZIP Code(s)

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### Primary Contact for Matters Related to This Application

First name Last name

Job title

Phone number Email address

Street address

City State ZIP code

Please select the priority area addressed in your project. *Only one priority area should be selected per application.*

Priority Area 1: Implement Universal Screening and Assessment for All Case Types and Expedited Referral to Treatment and Recovery Support Services

Priority Area 2: Implement Peer Recovery Services

Priority Area 3: Implement Trauma-informed Practices and/or Trauma-focused Services

Priority Area 4: Implement Family-based Services in Community Supervision or Adult Criminal Justice Settings

Priority Area 5: Strengthen Cross-sector Capacity by Supporting Cross-Training, Staff Development, Data Collection, and/or Tools to Support Community Outreach

Priority Area 6: Field-initiated Family-Centered Justice Initiatives

### Statement of the Problem (20 percent of score)

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Question 1. Provide a description of the community or region to be served by this proposal as well as the demographics, population size, number of families currently involved in the court or child welfare system, and current drug environment of the community or region. Provide information that documents the impact of adult/parental substance use and/or mental illness within the proposed court and/or child welfare system, and any changes noted over the past one to two years.

Answer to Question 1:

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Question 2. Provide information on the availability of existing family-centered substance use disorder (SUD) and opioid use disorder (OUD)-related programs and services within the locality's court and/or child welfare system. Please also include existing/known SUD/OUD-related, family-based initiatives within the locality's court and/or child welfare system (e.g., federally, regionally, state, or locally funded programs). Please indicate whether the locality currently utilizes a Family Drug Court or similar capability and describe any existing linkages/interagency partnerships within the locality between child welfare, courts, and substance abuse and/or behavioral health agencies. Describe the gaps and needs in family-support initiatives and programming within the court and/or child welfare system in the locality, as it relates to substance use disorders and/or mental illness treatment and recovery support services.

Answer to Question 2:

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Question 3. What challenges are motivating your community's/region's interest in participating in this project? What makes now an opportune time to engage in this work as a system? Explain the inability to fund the proposed program without federal assistance.

Answer to Question 3:

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Question 4. Identify existing strategic plans or proposed or existing initiatives in your community that are relevant to the objectives of your project. Describe how your proposed initiative aligns with the existing plans or initiatives. Describe any existing grant funding that is supporting your proposed initiative.

Answer to Question 4:

## Leadership and Commitment (40 percent of score)

Question 5. Who will be the lead agency (or agencies) for this initiative and why is this agency best suited to lead this effort? Has this agency played a cross-agency leadership role in the past? If yes, please describe these leadership efforts and any obstacles the agency encountered. If no, please explain why this agency is in the best position to lead your initiative.

Answer to Question 5:

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Question 6. Does your community have an existing, cross-sector opioid/substance use task force, and/or a criminal justice planning group (e.g., criminal justice coordinating council), and/or task force focused on court-involved families? If so, how will this proposed project be integrated with their work? If your community does not have an existing opioid/substance use task force, interdisciplinary planning group, or court-involved families task force, what strategies will the lead agency use to ensure the meaningful participation of the stakeholders?

Answer to Question 6:

List existing and/or proposed workgroup members below. Agency type may include courts, child welfare service providers, community substance abuse treatment providers, community mental health providers, law enforcement agencies, etc.). [Note that demonstrated commitment from court leadership is required.]

If you need additional room, you may provide a chart as a standalone attachment.

Organization Name	Point of Contact				Organization Type
	Name	Title	Email	Phone	

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Question 7. Describe the background and current duties of the proposed project coordinator and if the project coordinator is an existing employee of the applicant community. If the project coordinator will be hired post-award, please provide a job description for the project coordinator position and a proposed timeline for hiring. If the project coordinator is to be hired post-award, please provide a plan for ensuring that the planning phase can be completed within six months.

NOTE: Communities that propose a project coordinator who is already employed by the lead agency and experienced in leading cross-sector workgroups will be given priority consideration for funding. [Please indicate that the project coordinator will have the capacity to dedicate at least 50 percent of his or her time to this initiative.]

Answer to Question 7:

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Question 8. Indicate your willingness to collaborate with NCSC, SJI, and any training and technical assistance providers, and other federal agencies so that SJI can deepen its understanding of effective collaboration strategies at the local level. In your answer, indicate your commitment to:

- Participate in a monthly learning collaborative, facilitated by NCSC staff and consultants, that will meet via Zoom through the life of the grant.
- Participate in a peer-to-peer convening of all the sites selected. (This convening is tentatively scheduled for October 2021 in Tennessee.)
- Ensure the project coordinator provides monthly progress and outcome data to NCSC, submit quarterly progress reports to SJI, and fulfill duties outlined in the solicitation document.

Answer to Question 8:

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### **Project Plan (40 percent of score)**

Question 9. What specific activities are you proposing to undertake during the grant period? We understand each project will have a planning period to fully develop a workplan. However, please be as specific as possible about the proposed activities.

Answer to Question 9:

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Question 10. Describe the manner and degree to which you will incorporate families and individuals with lived experience into your work. If you do not currently have this capacity, what barriers have you experienced in, and how will you address these barriers in this project. In particular, the applicant should provide the methods that will be used (e.g., focus groups, questionnaires/surveys, etc.), as well as the anticipated frequency of the engagement. How will you integrate the voices of underserved and marginalized families and communities into the planning and execution of core activities?

Answer to Question 10:

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Question 11. Describe your proposed plan for convening an executive leadership group that will meet monthly and the larger stakeholder group that will meet quarterly.

Answer to Question 11:

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Question 12. Describe any aspect of your project that is innovative or unique in facilitating family-centered justice. Describe any potential barriers, including challenges associated with the pandemic, to implementing the project and the strategies that will be used to overcome those barriers.

Answer to Question 12:

# Family-Centered Justice Solicitation

## PROJECT BUDGET

(TABULAR FORMAT)

**Applicant:** \_\_\_\_\_

**Project Title:** \_\_\_\_\_

**For Project Activity from** \_\_\_\_\_ **to** \_\_\_\_\_

**Total Amount Requested for Project \$** \_\_\_\_\_

ITEM	SJI FUNDS	STATE FUNDS	FEDERAL FUNDS	APPLICANT FUNDS	OTHER FUNDS	IN-KIND SUPPORT	TOTAL
Personnel							
Fringe Benefits							
Consultant / Contractual							
Travel							
Equipment							
Supplies							
Telephone							
Postage							
Printing / Photocopying							
Audit							
Other (specify)							
<b>Subtotal, Direct Costs</b>							
<b>Indirect Costs</b>							
<b>Grand Total</b>							

**Remarks:**

*(Instructions on next page)*

## **Application Budget Instructions**

In addition to the budget form, applicants must provide a detailed budget narrative that explains the basis for the estimates in each budget category. If the applicant is requesting indirect costs and has an indirect cost rate that has been approved by a Federal agency, the basis for that rate, together with a copy of the letter or other official document stating that it has been approved, should be attached.