

STATE OF CALIFORNIA

COURT OF APPEAL, SECOND APPELLATE DISTRICT
300 South Spring Street
Los Angeles, CA 90013
Web site: www.courts.ca.gov/careers

JOB TITLE: Appellate Court Attorney – Division Seven

LOCATION: Downtown Los Angeles

JO# 6036

OVERVIEW

Division Seven of the California Court of Appeal, Second Appellate District, located in Los Angeles, is accepting applications for an appellate attorney. The attorney will work collaboratively with the justice in the preparation of opinions. The attorney's duties will include reviewing appellate briefs and trial records, researching and analyzing the law, preparing initial drafts of opinions, reviewing and proofreading opinions by the justice, and performing other tasks as assigned by the justice. Excellent analytical, writing, and research skills are mandatory. Familiarity with appellate practice is preferred, with a minimum of three years' legal experience.

Salary is based on qualifications and experience.

QUALIFICATIONS

Level B: Active membership in the State Bar of California and the equivalent of two years of post-bar legal experience in a legal setting such as a private law practice, corporation, government agency, law school, court, or legal publishing company.

OR

Equivalent to two years of post-bar legal experience in a legal setting as described above, including one year of experience as an appellate attorney, Level A, with the judicial branch

Level C: Active membership in the State Bar of California and the equivalent of three years of post-bar legal experience in a legal setting such as a private law practice, corporation, government agency, law school, court, or legal publishing company.

OR

One year of experience as an appellate attorney, Level B, with the judicial branch.

Level D: Active membership in the State Bar of California and the equivalent of four years of post-bar legal experience in a legal setting such as a private law practice, corporation, government agency, law school, court, or legal publishing company.

OR

One year of experience as an appellate attorney, Level C, with the judicial branch.

HOW TO APPLY

To complete an online application go to job opening #6036 at <https://www.courts.ca.gov/careers.htm>

The following items are required.

- Completed online application.
- Cover letter
- Resume
- Writing Sample

For earliest consideration, please apply by September 29, 2023.

SALARY

- Level B:** \$7,624 to \$9,684 per month
(Starting salary will be between \$7,624 to \$8,386 per month)
- Level C:** \$8,381 to \$10,652 per month
(Starting salary will be between \$8,381 to \$9,219 per month)
- Level D:** \$9,647 to \$12,875 per month
(Starting salary will vary between \$9,647 to \$10,612 per month)

BENEFITS:

- Health/Dental/Vision benefits program
- 14 paid holidays per calendar year
- Choice of Annual Leave or Sick/Vacation Leave
- 1 personal holiday per year
- Up to \$130 per month reimbursement for qualifying commuting costs
- CalPERS Retirement Plan
- 401(k) and 457 deferred compensation plans
- Employee Assistance Program
- Basic Life and AD&D Insurance
- FlexElect Program
- Long Term Disability Program (employee paid/optional)
- Group Legal Plan (employee paid/optional)

The Court of Appeal, Second Appellate District is an Equal Opportunity Employer.