



New Jersey Courts Court Interpreter 1 or Court Interpreter 2-Conditionally Approved (Spanish) (REPOST)

SALARY	See Position Description	LOCATION	Paterson, NJ
JOB TYPE	Full Time	JOB NUMBER	2022-06788
CENTRAL OFFICE/VICINAGE	Passaic Vicinage	DIVISION	General Operations
OPENING DATE	06/15/2023	CLOSING DATE	Continuous

Description

When you come to work for New Jersey Judiciary you will join an 8500-member strong TEAM that operates with the highest standards of independence, integrity, fairness and quality service. You will be engaged with work that has purpose, meaning and makes a difference in lives of the public we serve. We work hard every day to build the public’s trust and confidence in our court system, which includes issues such as bail reform, marijuana decriminalization and recovery court. Whether it be in a courtroom, an administrative office, a courthouse training room, an IT office or in the field, our Judiciary workforce is improving the lives of countless individuals and families every day. We honor the dignity and individualism of each member of our organization while fostering professionalism and continuous improvement in our work.

SALARY: The salary range for this position is \$59,141.55 to \$98,696.16 for Schedule A, and \$59,141.55 to \$93,761.36 for Schedule B. For newly hired individuals, the starting salary will normally be at the minimum of the salary range. For current Judiciary employees, salary upon promotion or advancement will be an increase of 5% of base salary, not to exceed the maximum of the range, or the minimum salary of the band/level, whichever is greater. Judiciary employees hired prior to June 3, 2014, are considered Schedule A. Newly hired individuals, and Judiciary employees hired on or after June 3, 2014, are considered Schedule B.

The Judiciary offers a strong opportunity for growth.

POSITIONS WILL BE FILLED AT ONE OF THE FOLLOWING LEVELS BASED ON CANDIDATE QUALIFICATIONS AND AVAILABLE POSITIONS.

Court Interpreter 1 – Conditionally Approved/Trainee

Level 1 – Conditionally Approved/Trainee

Employees at this level act as trainees and interpreter proceedings of limited legal significance or limited linguistic complexity and prepare draft translations of forms, letter and other court related documents.

Minimum Salary: \$59,141.55

Maximum Salary A: \$98,696.16

Maximum Salary B: \$93,761.36

Court Interpreter 1 – Journey Level 2 – Journey

Employees at this level interpret legal proceedings and may translate forms, letters and other court related documents.

Minimum Salary: \$69,504.36

Maximum Salary A: \$98,696.16

Maximum Salary B: \$93,761.36

Court Interpreter 2 – Mastery Level 3 – Mastery

Employees at this level interpret complex legal proceedings and translate forms, letters and other court- related documents.

Minimum Salary: \$73,674.60

Maximum Salary A: \$111,206.94

Maximum Salary B: \$105,646.59

REMOTE WORK: The Judiciary currently offers a hybrid work schedule, and this position may qualify for up to 2 days of remote work outside of Judiciary buildings. To participate in this program, you will be required to have high speed home internet access.

Qualifications

Eligibility: Eligible applicants are court interpreters approved by the New Jersey Administrative Office of the Courts (AOC). AOC approved interpreters include interpreters who have passed the written and performance oral exams of the National Center for State Courts administered by the AOC or an equivalent test administered by a member state of the Council of Language Access Coordinators; or who possess the Court Interpreter Certification from the Administrative Office of the United States Courts.

Training Period: Court Interpreter 1 – Conditionally Approved/Trainees will have two years from the date of employment to test up to a higher level in order to maintain employment. Court Interpreter 1 – Conditionally Approved/Trainees will be in a probationary period until they test up to a higher Level.

Note: Prior to translating documents, incumbents must pass the translation test administered by the AOC.

For additional information on becoming a Court Interpreter refer to <https://www.njcourts.gov/public/spoken.html>

Supplemental Information

Driver's License: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle is necessary to perform essential duties of the position.

Authorization to Work: US citizenship is not required. Selected candidate must be authorized to work in the US according to Department of Homeland Security, US Citizenship and Immigration Services regulations.

Special Note: Newly hired employees must agree to a thorough background check that will include fingerprinting. All data received will be kept in strict confidence except to inform the individual of the findings and what action will be taken as a result of this information.

Residency Law: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all persons newly hired by the Judiciary must establish, and then maintain, principal residence in the State of New Jersey.

HOW TO APPLY:

The NJ Judiciary requires all applicants to complete the application process fully and as instructed. All applicants must complete the work experience and education sections and attach any required documents. Applications must describe all relevant work experience in detail, beginning with your current or most recent job, including military service (indicate rank), internships and job-related volunteer work, if applicable. Use a separate section to describe each position. Applicants who indicate "see resume" or enter their initials to acknowledge that they have skipped the Work History and Education sections will not be considered, unless they do not possess any education history or work experience. Only applicants that follow the application instructions and submit completed applications will be considered.

The New Jersey Judiciary consists of: the Supreme Court, the Superior Court including the Appellate Division and the Trial Court of the 15 vicinages in New Jersey, the Tax Court and the Municipal Court System. The Administrative Office of the Courts provides technical assistance, operational support, training, research and development, budget and personnel coordination, and development and operation of information systems for the Courts of New Jersey.

**The Judiciary of New Jersey is an Equal Opportunity/Affirmative Action
Employer Committed to Ensuring an Open Door to Justice**

NeoGov applicant support at 1-855-524-5627 (toll free call)
Monday through Friday, 8:00 AM to 5:00 PM Pacific Standard Time (PST)

Agency

New Jersey Courts

Address

See Above

Various Counties, New Jersey, US

Website<http://www.njcourts.gov>

Court Interpreter 1 or Court Interpreter 2-Conditionally Approved (Spanish) (REPOST) Supplemental Questionnaire

***QUESTION 1**

1. Have you been approved by the New Jersey Administrative Office of the Courts as a Court Interpreter or do you have an equivalent credentials?

- Yes
- No

* Required Question