

## **Justice Rebecca Frank Dallet**

Justice Dallet is accepting applications now through April 30, 2023, for one full-time law clerk to serve a two-year term beginning August 1, 2024. As of that date, candidates must have the following minimum qualifications: (1) a J.D. from an ABA-accredited law school; (2) law review or similar legal-research and writing experience; (3) superior research and writing skills, including proofreading and editing skills; and (4) strong organizational, communication, and problem-solving skills. Law clerks are responsible for drafting, editing, and proofreading opinions for release; maintaining filing systems; managing Justice Dallet's calendar; supervising interns; providing general administrative assistance; and other duties as assigned. Interested candidates should submit a cover letter, résumé, law school transcript (unofficial or official), writing sample of no more than fifteen pages, and two professional or academic letters of recommendation (which the letter writer should submit directly to chambers either by mail or email to the address below). All candidates should address their application to Justice Dallet via either email (preferred) to [matthew.woleske@wicourts.gov](mailto:matthew.woleske@wicourts.gov) or mail to 16 East State Capitol, P.O. Box 1688, Madison, WI 53701-1688. Justice Dallet is reviewing applications on a rolling basis. Please direct any questions to Matt Woleske at [matthew.woleske@wicourts.gov](mailto:matthew.woleske@wicourts.gov) or (608) 266-1884.