THURSTON COUNTY invites applications for the position of:

Adult Probation Counselor II

**SALARY:** $5,504.00 - $7,321.00 Monthly

**OPENING DATE:** 02/01/21

**CLOSING DATE:** 02/21/21 11:59 PM

**SUMMARY OF DUTIES:**

In this position, you will perform probation casework for a group of carefully screened adult criminal offenders, coordinate and monitor court-ordered client programs, and perform alcohol screenings for the court. This position is the key liaison with community assistance/support facilities for drug/alcohol abuse, domestic violence, and other associated programs. As such, you must possess the necessary education and skills to deal with complex legal and human issues, as well as competence in making decisions and using discretionary judgment.

Additional responsibilities may include, but would not be limited to, the following:

- Conducts post-sentence investigations with face to face interviews and extensive contact with victims, personal history, social and economic needs, community resource needs, counseling/treatment needs, work history, family and employer support, and complete written pre/post-sentence reports, which includes sentencing recommendations to the court.
- For offenders referred to the misdemeanant probation department, determines their risk to the community using a standardized classification system with a minimum of monthly face to face interviews for offenders classified at the highest level.
- Evaluates offenders’ social problems, amenability to different types of treatment programs, and determines appropriate referral.
- Supervises offenders with face to face interviews depending on risk classification system.
- Directs a high-risk caseload of primarily domestic violence and DUI misdemeanor probationers, assessing offender skills, developing/designing treatment plans on a case-by-case basis, and interpreting professional reports.
- Attends and testifies at court proceedings related to probation cases.
- Screens offenders to determine the existence/extent of alcohol/drug abuse problems. Screens for a variety of social and psychological dysfunctions for mentally ill offenders and recommends appropriate referrals for evaluations/treatments.
- Investigates potential violations and progress of offenders and files violation reports, as required.

**QUALIFICATIONS:**

- A minimum of a Bachelor of Arts or Bachelor of Science degree that provides the necessary education and skills in dealing with complex legal and human issues, as well as competence in making decisions and using discretionary judgment.
- Four (4) years of experience in the criminal justice or social work field.
- Counseling skills necessary to evaluate and act on offender crisis, assess offender needs, motivate offenders, and make recommendations to the court.
- Education and training necessary to communicate effectively, both orally and in writing, to interview and counsel offenders with a wide variety of offender problems, including but not
limited to alcoholism, domestic violence, mental illness, sexual deviancy; to testify in court, to communicate with referral resources, and to prepare legal documents and reports.

- Thorough knowledge of local, state & federal criminal laws, confidentiality requirements, local court rules and administrative codes.
- Must be able to efficiently operate a personal computer and applicable software required of the position.
- Must have a current Washington State Driver's License.
- Successful completion of the Criminal Justice Training Academy, Corrections Services Academy is required.
- Must pass a background investigation through provided identification and fingerprints; which may include but not be limited to: driving record, work history, education, and criminal history.

DESIRED SKILLS:

- Coursework in sociology, psychology, or criminal justice is preferred.

OTHER POSITION RELATED INFORMATION:

Questions about this Position?
The contact person for this recruitment is Raul Salazar, Adult Probation Supervisor, 360.0786.4458 / raul.salazar@co.thurston.wa.us

This position is:
- Represented by a Union
- Eligible for benefits
- Eligible for overtime under the Fair Labor Standards Act (FLSA)
- Contingent upon passing a background investigation

Items required for consideration:
- Application
- Resume
- Letter of Interest

APPLICATIONS MAY BE FILED ONLINE AT:
https://www.governmentjobs.com/careers/thurstonwa

Thurston County
2000 Lakeridge Drive SW
Olympia, WA 98502
(360) 786-5498