

STATE OF CALIFORNIA

COURT OF APPEAL, SECOND APPELLATE DISTRICT
300 South Spring Street
Los Angeles, CA 90013
Web site: www.courts.ca.gov/careers

JOB TITLE: Appellate Court Attorney – Central Staff (Level A – Senior)

LOCATION: Downtown Los Angeles

JO# 6163

OVERVIEW

The California Court of Appeal, Second Appellate District, located in Los Angeles, is accepting applications for an appellate attorney to work in Central Staff. The attorney will work collaboratively with the managing attorney and justices in the preparation of opinions. The attorney's duties will include reviewing appellate briefs and trial records, researching and analyzing the law, preparing initial drafts of opinions, reviewing and proofreading opinions by the justice, and performing other tasks as assigned by the justice. Excellent analytical, writing, and research skills are mandatory. Familiarity with appellate practice is preferred. Applicants must be willing to, and capable of, working on appeals from orders on petitions for a writ of habeas corpus in capital cases.

Salary is based on qualifications and experience.

QUALIFICATIONS

Level A: Active membership in the State Bar of California.

Level B: Active membership in the State Bar of California and the equivalent of two years of post-bar legal experience in a legal setting such as a private law practice, corporation, government agency, law school, court, or legal publishing company.

OR

Equivalent to two years of post-bar legal experience in a legal setting as described above, including one year of experience as an appellate attorney, Level A, with the judicial branch.

Level C: Active membership in the State Bar of California and the equivalent of three years of post-bar legal experience in a legal setting such as a private law practice, corporation, government agency, law school, court, or legal publishing company.

OR

One year of experience as an appellate attorney, Level B, with the judicial branch.

Level D: Active membership in the State Bar of California and the equivalent of four years of post-bar legal experience in a legal setting such as a private law practice, corporation, government agency, law school, court, or legal publishing company.

OR

One year of experience as an appellate attorney, Level C, with the judicial branch.

Senior: Active membership in the State Bar of California and the equivalent of six years of post-bar legal experience, including substantial appellate experience, in a legal setting such as a private law practice, corporation, government agency, law school, court, or legal publishing company.

OR

Two years of experience as an appellate attorney, Level D, with the judicial branch.

Licenses and Certificates: Active membership in the State Bar of California.

HOW TO APPLY

To complete the online application, please visit our website at <https://www.courts.ca.gov/careers.htm> and search for Job ID# 6163.

The following items are required.

- Completed online application.
- Cover letter
- Resume
- Writing Sample

For earliest consideration, please apply by **February 23, 2024**; however, this job will remain open until filled.

SALARY

Level A: \$6,490 per month

Level B: \$7,853 to \$9,975 per month
(Starting salary will be between \$7,853 to \$8,638 per month)

Level C: \$8,632 to \$10,972 per month
(Starting salary will be between \$8,632 to \$9,495 per month)

Level D: \$9,936 to \$13,261 per month
(Starting salary will vary between \$9,936 to \$10,930 per month)

Senior: \$11,247 to \$15,011 per month
(Starting salary will vary between \$11,247 to \$12,372 per month)

BENEFITS:

- Health/Dental/Vision benefits program
- 14 paid holidays per calendar year
- Choice of Annual Leave or Sick/Vacation Leave
- 1 personal holiday per year
- Up to \$130 per month reimbursement for qualifying commuting costs
- CalPERS Retirement Plan
- 401(k) and 457 deferred compensation plans
- Employee Assistance Program
- Basic Life and AD&D Insurance
- FlexElect Program
- Long Term Disability Program (employee paid/optional)
- Group Legal Plan (employee paid/optional)

The Court of Appeal, Second Appellate District is an Equal Opportunity Employer.