



FLORIDA STATE COURTS SYSTEM  
Third District Court of Appeal  
JOB OPPORTUNITY BULLETIN



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DATE:	February 9, 2024	CLOSING DATE:	March 8, 2024
POSITION NUMBER:	22009078	POSITION TITLE:	Staff Attorney
JOB LOCATION:	Third District Court of Appeal 2001 SW 117 <sup>th</sup> Avenue Miami, Florida	STARTING SALARY:	\$65,904.00 - \$84,070.00 Annually + Benefits

**DESCRIPTION:**

Central Staff attorney position available for a motivated law graduate interested in learning the inner workings of the appellate court system. This professional and highly responsible position requires exceptional legal research and writing skills. Equally important are knowledge of statutory and case law, court rules and procedures, electronic research capability, and the ability to identify legal issues and communicate orally and in writing. Graduation from an accredited law school and Florida Bar membership (or intent to take the Florida Bar exam) are also required, as well as superior academic credentials.

Under the supervision of the Director of Central Staff, Central Staff attorneys assist various judges as needed with processing cases: analyzing legal issues, summarizing legal arguments and drafting legal memoranda. The Central Staff attorneys also work closely with the Clerk's Office reviewing incoming cases on various levels, and in reviewing and proofreading orders and documents.

Please submit a cover letter, resume, law school transcript, at least one writing sample, and a completed [State of Florida Employment application](#) to:

**Maria Arias-Morgado, Director of Central Staff**  
Third District Court of Appeal  
2001 SW 117th Avenue  
Miami, Florida 33175-1716  
Email: [morgadom@flcourts.org](mailto:morgadom@flcourts.org)

*The position is subject to a successful completion of a background investigation.  
The Third District Court of Appeal is a Drug Free Workplace and Equal Opportunity Employer.*

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, COLOR, SEX, AGE, NATIONAL ORIGIN, OR DISABILITY.

IF YOU NEED AN ACCOMMODATION TO PARTICIPATE IN THE APPLICATION/SELECTION PROCESS, PLEASE CALL THE CONTACT PERSON AT THE NUMBER INDICATED FOR EACH RESPECTIVE POSITION. PERSONS USING A TDD MAY CALL THE CONTACT PERSON THROUGH THE FLORIDA RELAY SERVICE AT 711.