



## **Ninth Judicial Circuit Court of Florida**

### ***Vacancy Announcement***

### **Magistrate- Mental Health & Probate**

The Ninth Judicial Circuit Court is a progressive trial court in Central Florida where employees make a difference. Our team of court professionals is richly diverse, with unique perspectives and ideas. We encourage teamwork and individual contribution and pride ourselves on changing attitudes and doing things better. We're always interested in dynamic individuals who enjoy innovation, new ideas and the opportunity to serve others while leading the way to the court of tomorrow.

#### **Position details**

**Position #:** 22099712

**Closing date:** Open until filled

**Education:** Juris Doctor

**Type:** OPS

**FLSA:** Exempt

**Shift:** Day

**Salary:** \$92,852.00

**Location:** Orlando, FL

**Relocation:** Not Available

To apply: [Magistrate- Mental Health & Probate \(OPS\) | Ninth Judicial Circuit Court of Florida \(ninthcircuit.org\)](https://www.ninthcircuit.org)

#### **Position description**

The Ninth Judicial Circuit Court seeks to fill a newly created General Magistrate position available July 1, 2022. **This is a temporary position funded for one year and will end June 30, 2023.**

The General Magistrate position is a professional, quasi-judicial position that carries a high degree of responsibility. The Magistrate will conduct hearings, both virtually and in person, make findings of fact, arrive at conclusions of law, and prepare reports and recommendations to the Circuit and Judges, as well as draft proposed orders. This position may handle Baker Act Hearings for both Orange and Osceola Counties and assist the mental health judge in Orange County with other hearings.

The position requires knowledge of legal principles, statutory and case law, court rules and procedures, as well as, the ability to communicate clearly, effectively, and concisely, both verbally and in writing. The position requires the successful candidate to conduct hearings in a fair and impartial manner while keeping the proceedings orderly and within set time limits. The successful candidate will be required to travel to mental health facilities located in both Orange and Osceola Counties.

Qualified applicants must be a member in good standing in The Florida Bar for at least five years immediately preceding employment. The applicant must be proficient in Word and Westlaw or Lexis and must be able to personally prepare his/her own documents. The applicant must have excellent computer skills, including the ability to conduct hearings virtually through Microsoft Teams.

Salary: \$92,852.00 annually. This is a State funded temporary OPS (Other Personnel Services) position. OPS hourly employees may be eligible for insurance coverage. This position is not eligible for holiday pay and does not accrue sick or vacation leave. Additionally, the position is not eligible to participate in the Florida Retirement System.

Submit State of Florida application, cover letter, and résumé, to Human Resources Department. Application Deadline: Open until filled.

### **Equal opportunity employer**

The Ninth Judicial Circuit Court is an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, or disability. Persons with a disability needing an accommodation for the application/selection process should notify Human Resources (407) 836-2261 prior to the application deadline. If you are hearing or voice impaired, call 711.

### **Benefits**

The Ninth Circuit is a unique organization, rich with diversity and unlimited opportunity. Depending on certain circumstances, OPS employees may also be eligible for:

- Affordable Health Benefits
- Optional Vision, Dental, Life and Supplemental Insurance
- Multiple Deferred Compensation Options
- Tax Favored Spending Accounts
- Employee Assistance Support
- Ongoing Training and Growth Opportunities