



Ninth Judicial Circuit Court of Florida

Vacancy Announcement

Computer Analyst

The Ninth Judicial Circuit Court is a progressive trial court in Central Florida where employees make a difference. Our team of court professionals is richly diverse, with unique perspectives and ideas. We encourage teamwork and individual contribution and pride ourselves on changing attitudes and doing things better. We're always interested in dynamic individuals who enjoy innovation, new ideas and the opportunity to serve others while leading the way to the court of tomorrow.

Position details

Position #: 22011409

Closing date: Open until filled

Education: High School Diploma or Equivalent

Type: Full -Time

FLSA: Exempt

Shift: Day

Salary: \$22.98/HR

Location: Orlando, FL

Relocation: Not Available

To apply: <https://ninthcircuit.org/about/careers/computer-analyst-6>

Position description

The Computer Analyst position will perform technology support work for 69 Judges, their Judicial Assistants and Court Administration staff. The position reports to the Technology Support Manager of the Ninth Judicial Circuit in Orange County. Primary duties include working knowledge of Active Directory, user support of software, hardware, specialized court applications and regular troubleshooting of network, VPN, video conferencing software and log-in connectivity issues as well as setup and install of new client PC's, tablets and laptops. Additional responsibilities include fielding user support calls, daily monitoring and maintenance of PCs, laptops, tablets, scanners, printers, hardware, software, mobile phones, user accounts and general user support at the Orange County Courthouse and outlying court facilities as needed with some on-call afterhours coverage. Applicants must have excellent customer service skills, a

professional demeanor, enjoy working both independently and on a team and have the desire to learn and grow in the career.

The selected candidate will bring proven experience of working with Active Directory, desktop systems running Windows 10 and MS Office, proficiency in analyzing and troubleshooting issues on multiple platforms, including Video Conferencing and a demonstrated ability learn and support hardware and software.

A bachelor's degree in a technology related field is preferred but not required. CompTia A+ certification and a minimum of 4 years job experience in a primary user support role is desired. This position is Orange County funded with full benefits.

Equal opportunity employer

The Ninth Judicial Circuit Court is an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, or disability. Persons with a disability needing an accommodation for the application/selection process should notify Human Resources (407) 836-2261 prior to the application deadline. If you are hearing or voice impaired, call 711.

Benefits

The Ninth Circuit is a unique organization, rich with diversity and unlimited opportunity. Depending on certain circumstances, OPS employees may also be eligible for:

- Affordable Health Benefits
- Optional Vision, Dental, Life and Supplemental Insurance
- Multiple Deferred Compensation Options
- Tax Favored Spending Accounts
- Employee Assistance Support
- Ongoing Training and Growth Opportunities