



Ninth Judicial Circuit Court of Florida

Vacancy Announcement

Court Program Specialist II – Peer Support Specialist (OPS)

The Ninth Judicial Circuit Court is a progressive trial court in Central Florida where employees make a difference. Our team of court professionals is richly diverse, with unique perspectives and ideas. We encourage teamwork and individual contribution and pride ourselves on changing attitudes and doing things better. We're always interested in dynamic individuals who enjoy innovation, new ideas and the opportunity to serve others while leading the way to the court of tomorrow.

Position details

Position #: 22092799

Closing date: Open until filled

Education: High School Diploma

Type: Full -Time

FLSA: Non-Exempt

Shift: Day

Salary: \$21.96/HR

Location: Orlando, FL

Relocation: Not Available

To apply: <https://ninthcircuit.org/about/careers/court-program-specialist-ii-peer-support-specialist>

Position description

The Ninth Judicial Circuit Court seeks a Court Program Specialist II - Peer Support Specialist to provide a multitude of essential functions regarding assistance of clients in a restrictive and non-restrictive environment. These functions include but are not limited to providing individual coaching and advocacy to assist clients in navigating treatment providers, child welfare, general resources, monitoring of client progress, completing necessary documentation, and communicating effectively in both written and verbal format. Most importantly, all functions must be completed while maintaining high standards of ethical and professional conduct while adhering

to agency policies and procedures. Position will require flexibility to work evening hours and travel locally, as needed.

Must exercise a high degree of judgement, discretion and maintain confidentiality. Must be able to work independently and be self-motivated, but must also work closely and coordinate with judges, state agencies, treatment providers and community resources. Ideal candidate will possess excellent organizational and communication skills. Position requires working knowledge of substance abuse field. Substance abuse certification preferred. Bilingual in English and Spanish is a plus. This is a State funded position. OPS (Other Personnel Services) \$21.96 at 40 hours per week for an indefinite period. OPS/Variable hour employees may be eligible for insurance coverage. No holiday pay, sick or vacation time accrued. This position will be located at the Orange County Juvenile Justice Center.

Equal opportunity employer

The Ninth Judicial Circuit Court is an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, or disability. Persons with a disability needing an accommodation for the application/selection process should notify Human Resources (407) 836-2261 prior to the application deadline. If you are hearing or voice impaired, call 711.

Benefits

The Ninth Circuit is a unique organization, rich with diversity and unlimited opportunity. Depending on certain circumstances, OPS employees may also be eligible for:

- Affordable Health Benefits
- Optional Vision, Dental, Life and Supplemental Insurance
- Multiple Deferred Compensation Options
- Tax Favored Spending Accounts
- Employee Assistance Support
- Ongoing Training and Growth Opportunities